Loyola Marymount University
Financial Aid

Summer 2024 Undergraduate
Financial Aid Revision Request Form

Student Name [   ]   **LMU ID:**

STUDENT LOAN REVISIONS: Please allow 5-7 business days for your revision request form to be processed.

Please use this section to request changes to the principal amount for your Federal Direct Loan, Parent PLUS Loan or Alternative (Private) student loan(s). Please note that origination fees will be deducted from the principal amount of Federal Direct and PLUS Loans. Students enrolled in both Summer Session 1 and Session 2 will have their total loan amount for the summer disbursed evenly between both summer sessions. This form must be received 5 business days before the end of the term you are attending in order for the request to be processed.

☐ **Please increase my Parent PLUS to the maximum eligible amount for Summer.** (Requires Parent borrower signature below. **Parent PLUS loan borrowers must apply for a summer loan on studentloans.gov/myDirect. Select period 5/18 - 8/12.**

☐ **I would like to revise the principal amount of my** _____ **from** $ _____ **to** $ _____

☐ **My parent was denied a Parent PLUS Loan. Please award me an additional Direct Unsubsidized Loan of** $ _____

WORK STUDY REVISIONS:

☐ Please consider me for a work study award   ☐ I would like to change my work study award from $ _____ to $ _____

ENROLLMENT CHANGES, HOUSING OR GRADE LEVEL REVISIONS: Indicate the session(s) and the change(s) below.

Enrollment: ◯ I will be enrolled in _____ units for Summer session I _____ units for Summer session II

Housing: ◯ Living on campus   ◯ Living off campus (w/parents)   ◯ Living off campus (not w/parents)

Grade Level: ◯ I will be a sophomore (30-59 completed units)   ◯ I will be a junior or Senior (60+ completed units)

OTHER REVISIONS (For example, enter other educational resources you are receiving, or other special circumstances).

[   ]

I certify that I am the borrower of the loan listed above. I understand that aid can be offered or adjusted only if eligibility exists. I understand that requesting an increase to my PLUS loan is subject to a credit check. I understand that if my loan requires an Endorser, the Endorser will be required to complete a new Endorser Addendum and the PLUS Loan borrower must complete a revised Master Promissory Note before my loan increase can be disbursed.

Student Signature _____   **Date** _____

NOTE: If you are requesting an increase to your Parent PLUS loan for summer the **Parent borrower must complete and sign** the section below.

Parent Name _____   **Parent email** _____

Parent Signature _____   **Date** _____

How to Submit this Form:

Phone: 310.338.2753
Fax: 310.338.2793

Mail: LMU Financial Aid Office
            1 LMU Drive, Suite 270
            Los Angeles, CA 90045

The Department of Education requires that documents containing personally identifiable information (PII) must be transmitted through secure means. This form cannot be submitted via email. You may mail or fax this form to the address or fax number listed to the left, or you may submit it as a PDF through our Secure Upload page available at financialaid.lmu.edu/upload